

**PROVO RIVER DISTRIBUTION SYSTEM
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
NOVEMBER 19, 2003**

Pursuant to the notice sent to all board members and the State Engineer, the Board of Directors met on November 19, 2003 at 1:00 p.m. in the conference room of the Central Utah Water Conservancy District, 355 West 1300 South, Orem, Utah.

Presiding: J. Edwin Ure, Chairman

Board Members Present:

J. Edwin Ure, Chairman
Sherman A. Giles
Harvey Van Wagoner, Vice-Chairman
Boyd Rollins
Jack Jones
Jeff Bryant
Keith Denos
Farrell Knight

Representing:

Group 1 - Kamas Valley Canals
Group 2 - Upper Provo, East Heber Valley
Group 3 - Upper Provo, West Heber Valley
Group 5 - East Provo Canals
Group 6 - Provo Bench Canals
Group 7 - Provo Reservoir Water Users Assn.
Group 8 - Provo River Water Users Assn.
Group 9 - Upper Provo Individual Rights

Present from State Engineer's Office:

Lee Sim
Ben Anderson
Jim Riley

Utah Division of Water Rights
Utah Division of Water Rights
Utah Division of Water Rights

Others Present:

Kent Griffith
Russell O. Brown

Provo River Water Users Assn.
Secretary/Treasurer

The Provo Reservoir Water Users Company has notified that Jeff Bryant will replace Russell O. Brown as their representative on the board.

The Provo River Water Users Association representative will be Keith Denos, pending an official action by the Association Board of Directors.

The Chairman stated the meeting was called in response to a letter to board members from the State Engineer. A copy of the letter is attached.

After some preliminary remarks he turned the time over to Lee Sims of the State Engineer's Office. Lee Simms said that ten years ago the Utah Lake Management was adopted. The plan has not been tested, although a test was very close this year. The uses of Utah Lake are changing. The river system is more complex and it cannot operate in a vacuum. Commissioner Roberts has a real challenge. He does a good job of distribution, but record keeping is a challenge and it would be a challenge for anyone. We are past the point of an annual report. Monthly and, perhaps, a weekly reports are needed.

One of the problems is the bookkeeping that is required to accommodate users with multiple rights.

The first step is distribution. Stan does a good job with this.
The second step is documentation.
A third layer is added when the documentation is revised later.

Jeff Bryant said allocation of water is not a problem. The problem is with the reporting. Daryl Devey said that perhaps he needs a secretary and that the secretary could also serve as the board secretary instead of a board member keeping minutes.

Jack Jones said an office is needed outside of Stan's home, along with a secretary.

Farrell Knight said any changes will need additional resources and asked if the extra assessments for change orders have been implemented.

Lee Sims said they have been sent out this year.

Boyd Rollins said that perhaps we need to take advantage of new technology. A discussion of data bases followed. The State has a data base that could be used. Stan has access to this. There was also some discussion of a model. Bear River uses a model. There was also a discussion of the need for real-time data acquisition. Some canals have this and some do not.

After considerable discussion, Jack Jones made a **Motion** that a data base program be adopted and implemented. The Motion was seconded by Harvey Van Wagoner and passed unanimously.

Lee Sims discussed the timing of the annual meetings. The State is in the process of changing some programs and a financial report will not be available for the usual meeting date of January 8, 2004.

Motion was made by Farrell Knight to set the annual meeting on January 13, 2004 at 10:00 a.m. and the meeting with the State Engineer for January 15, 2004 at 1:00 p.m. Motion was seconded by Jack Jones and was approved unanimously.

Jack Jones made a **Motion** that a committee be appointed consisting of the following:

J. Edwin Ure	Chairman
Daryl Devey	Central Utah Water Conservancy District

Keith Denos	Provo River Water Users Association
Jeff Bryant	Provo Reservoir Water Users Association
Ben Anderson	State Engineer's Office
Stan Roberts	River Commissioner

The committee is to research and study the following and report at the January 13, 2004 meeting:

- Data Base
- Reports - number needed, frequency, etc.
- Secretary - qualifications, job description
- Office - location, necessary equipment
- Automated Data Acquisition Stations

The Motion was seconded by Farrell Wright and passed unanimously.

The committee set a meeting for December 5, 2003 at 10:00 a.m. at the Provo River Water Users office, and a second meeting December 18, 2003 at 10:00 a.m. at the CUWCD office.

Motion to adjourn made by Jeff Bryant. Motion seconded by Jack Jones. Passed unanimously.