



State of Utah
DEPARTMENT OF NATURAL RESOURCES
DIVISION OF WATER RIGHTS

Michael O. Leavitt
Governor

Ted Stewart
Executive Director

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State Engineer

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March 18, 1994

MR RODNEY E. LEAVITT
PO BOX 8
GUNLOCK, UT 84733

Dear ROD:

Re: Annual Distribution Report

The Division of Water Rights has begun compilation and review of the water usage data which you provided for the 1993 Annual Water Report for the Santa Clara River Distribution System. We appreciate your hard work in obtaining this data and are particularly impressed with your efforts and input.

Many suggestions have been made for ways in which we can improve this coming year's data and report for your water distribution system. In an effort to standardize the reports between commissioners we would like you to include in your next year's commissioner report the following information:

1. Table of Contents - Include major headings and page number of where the subjects are located in the report.
2. Minutes of annual meeting (Provided by the Division of Water Rights)
3. Financial Report (Provided by the Division of Water Rights).
4. Please use the enclosed diversion record sheets and disregard the old one you used in this year report. This new form includes in the back a status of the diversion which should be completed for each diversion point.

As you think of additional ways for improvements or if we can be of help to you, please feel free to contact either Lee Sim at (801) 538-7380 or myself at (801) 538-7384. Once again, we would like to thank you for the time and efforts you have spent in improving our water distribution systems. Your hard work and the excellent job you are doing is appreciated.

Sincerely,


Gertrudys Adkins, Ph.D
Distribution Engineer

