

**MINUTES OF THE  
MEADOWVILLE DISTRIBUTION SYSTEM MEETING  
Garden City Offices  
Garden City, Utah  
February 4, 2003**

The meeting was called to order at 11:45 a.m. with Lee Sim conducting. He welcomed everyone to the meeting

The first order of business was to discuss the research done last year with respect to the installation of measuring devices on the system. June 4, 2002, Gertudys Adkins met with representatives from the Logan Office of the Division of Water Rights to make a field inspection of diversion sites and current measuring devices in the Meadowville Distribution System. The data gathered during the inspection was analyzed to determine the type of measuring devices and or any other improvements needed in the system to accurately measure the water diverted. The proposed recommendations were: The J. R. Weston Ditch needs an eighteen inch parshall flume installed downstream from the diversion point, the Judd Kimball Springs needs a nine inch flume installed at a place in the creek channel below the culvert, The Meadowville Ditch needs the 24 inch flume reset and the ditch banks around the flume stabilized. It was noted that the Meadowville Ditch flume has been washed out three times in the past during very wet years.

Letters were sent to the water users indicating the recommendations of the Division of Water Rights Office. Chad Peart indicates he has inquired about funding the measurement devices through Water Resources at a 75% cost sharing contract. He requested the work be done at the latest this autumn. Paul Lambourne stated he will call to check on the funding.

The next order of business was to have last year's minutes read by John Larsen of the Division of Water Rights. There was one correction needed which reads as follows: "Class I water rights receive 90% of the assessment and Class II water rights receive 10% of the assessment." A motion was made by Paul Lambourne to accept the minutes as corrected, seconded by Linda Willis, all approved.

Mr. Sim then discussed the financial report from last year. The balance of the distribution funds on January 1, 2002 was a negative balance of \$1,637.37, receipts at \$2,671.35, expenditures at \$1,209.60, leaving a negative balance on December 31, 2002 at \$175.62. There were five accounts delinquent for a total of \$1,103.79. Lee mentioned there is a 10% penalty after June 1<sup>st</sup> and if the accounts aren't collected then an Order to Cease Use letter is sent to the water user, commissioner asked to stop the diversion of water for that account and a letter is placed on the water right file. A motion was then made by Linda Willis to accept the financial report, seconded by Paul Lambourne, all approved.

Mr. Sim then asked the commissioner report on his activities this past year. Chad Peart first of all thanked everyone for their cooperation last year, because their wasn't much runoff. He worked a total of 46 hours last year getting to know the system and putting together a schedule of water use on the system. A copy of the schedule was passed out to the water users. This schedule begins when the water is taken beginning the 18<sup>th</sup> of May. Chad mentioned he felt the schedule was correct and would like to continue to develop a plan for using the water beginning April 1<sup>st</sup>.

Cheney Creek did not begin to flow until May and by the end of June it was gone. Chad mentioned he prefers to be at the diversions when the water users have discussions because it helps him become familiar with the system. The Snotel site for this area is currently 62% of normal so not a lot of runoff is expected this season. Linda Willis mentioned she is going to draft a letter to Division of Water Rights to request water beginning April 1<sup>st</sup>. There was a motion to accept the commissioner's report by McKay Willis, seconded by Theron Weston. All Approved.

Next the budget was discussed by the group. Linda Willis motioned to set the Commissioner's Salary at \$1,800.00, \$138.00 for Social Security, \$600.00 for Contractual Services, \$105.00 for State Assessment, \$30.00 for Insurance Premiums, \$1,000.00 for Equipment & Supplies Expense a total of \$3,673.00 with the assessment to be the same, seconded by Paul Lamborne, all approved.

The next meeting was proposed to be held in the Laketown City Hal.

With no further business, the meeting adjourned at 12:25 pm.

Those attending the meeting:

Name	Representing
Lee Sim	Utah State Division of Water Rights
John S. Larsen	Utah State Division of Water Rights
Bob Fotheringham	Utah State Division of Water Rights
Gertrudys Adkins	Utah State Division of Water Rights
Theron Weston	Water User
Linda Willis	Water User
Paul Lamborne	Water User
Chad Peart	Commissioner
McKay Willis	Water User