



GARY R. HERBERT  
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# State of Utah

DEPARTMENT OF NATURAL RESOURCES

MICHAEL R. STYLER  
*Executive Director*

Division of Water Rights

KENT L. JONES  
*State Engineer/Division Director*

November 19, 2015

GALE RASMUSSEN, COMMISSIONER  
PO BOX 966  
VERNAL, UT 84078

RE: Pot Creek Distribution System Meeting for 2016

Dear Gale,

Enclosed is a copy of our proposed schedule for the 2016 annual distribution meetings.

We would like to hold the meeting for your distribution system on Wednesday, February 24, 2016, at 10:30 am. We hope that by scheduling the meetings this far in advance we will be able to avoid any conflict with your schedule.

If you have any questions or if there is a serious conflict with the proposed schedule for your meetings, please contact me and we will see what we can work out. I can be contacted by phone at (801) 538-7380 or by email at [jaredmanning@utah.gov](mailto:jaredmanning@utah.gov). Our meeting schedule will be finalized and we will start making meeting place arrangements towards the middle of December, so I need to know as soon as possible if there is a problem with your scheduled meeting date and time.

Thanks for your help.

Sincerely,

Jared Manning, P.E.  
Assistant State Engineer for Distribution

cc: Regional Engineer

