



GARY R. HERBERT  
Governor

SPENCER J. COX  
Lieutenant Governor

# State of Utah

## DEPARTMENT OF NATURAL RESOURCES

MICHAEL R. STYLER  
Executive Director

### Division of Water Rights

KENT L. JONES  
State Engineer/Division Director

April 11, 2016

Steve Gale  
Water Commissioner  
PO Box 855  
Beaver, UT 84713

Dear Steve,

Two Items need your attention:

Copy Expense: I am returning the pink for the report copies, the accountant needs an actual receipt before they can process your check. If a charge card was used and you can provide a record, or if there is a receipt they can provide for you, that is what is needed.

Time Sheet: Having your time submitted by fax every two weeks will work. We just got your last time sheet for time ending on April 8<sup>th</sup> and they are due every two weeks. Looking forward that means you will need to send a time sheet in on the following dates: Our fax number is (801) 538-7467

April 22
May 6, 20
June 3, 17
July 1, 15, 29
August 5, 19
September 2, 16, 30
October 14, 28
November 11, 25
December 9, 23

If you have any questions or comments please contact me at 801 538-7430 or by email at [MikeSilva@utah.gov](mailto:MikeSilva@utah.gov)

Sincerely,

Mike Silva, Distribution Engineer



UTAH DIVISION OF WATER RIGHTS  
WATER DISTRIBUTION SYSTEMS  
INVOICE VOUCHER

WATER DISTRIBUTION SYSTEM: Beaver River  
PAYEE: Steven Gale  
ADDRESS: PO Box 855

Budget Item No. BUDGET ITEM DESCRIPTION

	TRAVEL EXPENSE Specific Description:	
	CONTRACTUAL SERVICES Specific Description:	
	OFFICE & SUPPLIES EXPENSE Specific Description:	
	SECRETARIAL EXPENSE Specific Description:	
	TELEPHONE EXPENSE Specific Description:	
	COMMITTEE EXPENSE Specific Description:	
	ANNUAL REPORT EXPENSE Specific Description:	
	EQUIPMENT & SUPPLIES Specific Description:	
	MISCELLANEOUS EXPENSE Specific Description: <u>Com</u>	<u>\$ 300<sup>00</sup></u>
	Specific Description:	
	Specific Description:	

*Waiting for receipts for annual report*

RECEIVED

MAR 11 2016 DC

WATER RIGHTS  
PAID LATE

\$ 300<sup>00</sup>

TOTAL AMOUNT DUE

APPROVED FOR PAYMENT:  
Date 3/19/16  
[Signature]  
Commissioner  
Chairman  
Division of Water Rights

P1 No. \_\_\_\_\_  
Entered by \_\_\_\_\_  
Date \_\_\_\_\_