

February 6, 2018

Jared Manning
Utah Division of Water Rights
PO Box 146300
Salt Lake City Utah 84140

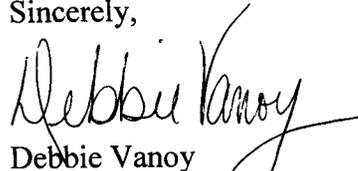
Subject: Approved Minutes from 2017 Meetings

Dear Mr. Manning:

Enclosed are copies of the approved minutes from the January 17, 2017, meetings for your records.

If you have any questions, please call me at 801.226.7119 or email me at debbie@cuwcd.com.

Sincerely,



Debbie Vanoy
Provo River Distribution
System Secretary

Enclosures

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APPROVED
MINUTES OF THE ANNUAL MEETING OF
PROVO RIVER DISTRIBUTION SYSTEM WATER USERS
January 17, 2017

Pursuant to the Articles of Association, as amended by the Provo River Distribution System, and due notice having been given to all members, a meeting of the Board of Directors of the Provo River Distribution System convened at 1:30 pm at the Central Utah Water Conservancy District Offices, located at 355 West University Parkway, Orem, Utah.

Board Members in Attendance

Alan Brown	Heber Valley East Canals
Jeff Bryant	Provo River Water Users Company
Jeff Budge	Provo River Water Users Association
Gary Calder	Provo City
Daryl Devey*	Central Utah Water Conservancy District
John Hinckley	Fort Field/Little Dry Creek
Jack Jones	Provo Bench Canals
Farrell Knight	Individual Rights
Earl McNeil	Kamas Valley Canals
Debbie Vanoy***	Central Utah Water Conservancy District
Ken VanWagoner**	Heber Valley West Canals

*Chairman

**Vice-Chairman

***Secretary

Earl McNeil and Gary Calder were not present.

Others in Attendance

Keith Denos	Provo River Water Users Association
Eric Jones	Division of Water Rights
Jared Manning	Division of Water Rights
Susan Odekirk	Division of Water Rights
Stan Roberts	River Commissioner
Ross Hansen	Division of Water Rights
Paul Pierpont	Central Utah Water Conservancy District
Devin McKrola	Central Utah Water Conservancy District
Rich Tullis	Central Utah Water Conservancy District
Wade Tuft	Jordan Valley Water Conservancy District

Call to Order

The meeting was called to order by Chairman, Daryl Devey at 1:30 p.m.

Hearing of the 2016 Minutes

A motion was made by Mr. Budge to approve the Annual Meeting minutes with the correction to the minutes made on page 2 changing the name Mr. "Farrell" to Mr. "Knight." The motion was seconded by Mr. VanWagoner. The motion passed unanimously.

The motion passed unanimously.

Hearing the 2016 Commissioner's Report

Mr. Roberts distributed copies of the 2016 Annual Report, the "Summary of 2016," and the "Data Summary for Water Year November 1 to October 31." Mr. Roberts reviewed the two reports in detail along with reviewing the Annual Report. Copies of these two pages are attached and are made a part of these minutes with this reference.

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Mr. Roberts expressed appreciation for the cooperation and help to make the river work as smoothly as it does. He stated that over the years he has served as the Commissioner, he has appreciated everyone for their help, including the members of this Board, and for the way that he has been treated. He also expressed appreciation to Mr. Brown, Deputy Commissioner, for his help.

Mr. Bryant moved that the Commissioner's report be accepted. The motion was seconded by Mr. Budge. The motion passed unanimously.

Recommending a Water Commissioner for the Next Term

Mr. Devey explained the Board has gone through the hiring process to hire a new river commissioner. Scott Bergendorf was hired. This Board should finalize that action and make it official. Mr. Bergendorf was given some time to introduce himself to the Board and the State officials present at the meeting. Mr. Bergendorf is from Idaho and has a Bachelor's degree in Geology and a Master's degree in Hydrology. He has recently worked for the State of Idaho in water rights and is looking forward to working with Mr. Roberts on the Provo River System. He is married and has three children.

Mr. Budge made a motion to hire Mr. Roberts and Mr. Bergendorf as co-commissioners for the 2017 water year. Mr. Bryant seconded the motion. The motion passed unanimously.

Mr. Bryant and several other Board members expressed appreciation to Mr. Roberts for his work in the past and for his willingness to train Mr. Bergendorf. Mr. Devey reported that Mr. Roberts has been a great friend and has given great advice to Mr. Devey during Mr. Devey's time at the District. Mr. Roberts has done a great job in getting parties together to communicate and work out differences so the system will operate for the beneficial use of all.

Mr. VanWagoner made a motion to keep Mr. Brown as a Deputy Commissioner. The motion was seconded by Mr. Jones. The motion passed unanimously.

Report from the Division of Water Rights

Mr. Manning reported that there is a new regional engineer in the Provo River/Utah Lake system. Ross Hansen is taking the place of Teresa Wilhelmsen who will be taking over as the hearing officer.

The statutory change making river commissioners state employees was discussed in some detail. One of the purposes of the change was to be sure the river commissioners are covered under the State's liability umbrella. With the implementation of this statute, there are several rules of the State Procurement Policy that must now be followed. The State is having a difficult time reimbursing river commissioners for computer purchases, secretarial expenses, expenses for the river commissioners to attend the Water Users Conference in St. George, cell phone expense, and the dedicated fax line for Mr. Roberts. At this time, the system does not need to purchase a new computer, but will need to purchase a new printer, which can be purchased at OfficeMax. For the State to reimburse for the secretary expense for this system, a contract between Central Utah Water Conservancy District and the State must be in place for Central Utah Water Conservancy District to provide for the secretary expense. To alleviate that issue, Mr. Devey reported that the District will take care of the secretary expense for the time being. For the expense of the Water Users Conference, the State will include the expense in with the river commissioner wages. Ms. Odekirk reported the State will pay for a cell phone up to \$80 per month. The cost for the dedicated fax line for Mr. Roberts will be added to his wages.

Mr. Manning reported that there is another bill being run this year to exempt the distribution systems from the procurement policy making it easier to reimburse the river commissioners.

Hearing the 2016 Financial Report

Mr. Roberts reviewed the "Provo River Distribution System Trust Fund Financial Statement," a copy is attached and made a part of these minutes by this reference.

A motion was made by Mr. Budge to approve the 2016 Financial Report. The motion was seconded by Mr. Knight. The motion passed unanimously.

Reviewing the Delinquent Assessments

Mr. Roberts reviewed the delinquent accounts. The balance remaining on the delinquent accounts was \$1,113.82. Appreciation was extended to Ms. Odekirk for her work in getting the delinquent accounts paid.

Preparing a Budget of Salaries and Other Necessary Expenses

Mr. Devey explained that the Board had reviewed the budget earlier and he provided the proposed 2017 budget to the State. A copy of the proposed budget is attached and made a part of these minutes by this reference.

A motion was made to accept the budget for the Provo River Distribution System Fund at \$274,000 by Mr. VanWagoner. It was seconded by Mr. Budge. The motion passed unanimously.

Setting the Distribution System Assessment

Mr. VanWagoner made a motion to set the assessment at \$162,000. The motion was seconded by Mr. Brown. The motion passed unanimously.

Selecting a new Distribution System Chairman and Committee Members, if Necessary

A new distribution system chairman and committee members are not necessary now. Their terms expire in 2019.

Other Business

Mr. Devey reported that there will be training sessions for Mr. Bergendorf each Tuesday for the next couple of months. All in attendance were invited to participate in these training sessions.

A motion was made to adjourn by Mr. VanWagoner. The motion was seconded by Mr. Budge.

The meeting adjourned at 1:50 pm.

Summary 2016

This water year had a mix of good and poor flows. The river peaked on June 5th at 2015 acre feet. Although not great, it was an increase over the previous year. Deer Creek Reservoir filled on paper and flushed out 13,847 acre feet of hold over water.

The upper lakes filled for the first time in four years. It should be noted that we say they filled but this measurement is counted in two parts. One part is accounted for in Jordanelle Reservoir by a statistical relationship between former reservoirs and the filling of Washington Reservoir. Beginning the 1st of November, accounting starts and continues until Washington fills with new water or until 17th class rights end the following year. The other part is what actually happens to the filling of Washington, Trial and Lost Lakes during the same period. Once the accounting stops certain rights stored in the upper three lakes are exchanged on paper and combined in Jordanelle to be delivered to users down stream. The water exchanged up is then available as Central Utah water or by a second exchange as Deer Creek water in the Kamas area.

Due to low flows transfer pumps were operated from November 27, 2015 through April 26, 2016. This allows for more water to be stored in Deer Creek Reservoir and still meet the minimum flow requirement below the dam.

The Provo River Water Users Association chose not to exercise its May 1 election. This requires the Association to exchange any water stored from the Provo River with its high water right with returned flow credits it may have in Utah Lake. This past summer the Association installed a low flow submerged diversion gate on the intake to the Weber-Provo Canal. It has improved flows into the canal during the cold winter season. The allotment to its shareholders was set at 81 percent.

Since Olmstead Power Plant is not operating, water required downstream has to be bypassed over three diversion dams. Thus, the Timpanogos diversion will require additional scrutiny for the coming year as issues there have now been resolved.

Director Bart Simons, who represented Provo City, passed away suddenly this summer. His input to the system will be missed.

The Directors interviewed several candidates and selected Scott Bergendorf as their choice to be recommended to the state as the new river commissioner starting in 2017.

Irrigation season began in Utah Valley on April 25 and class A rights were delivered at 100 percent through August 31. Rights were reduced to 70 percent from September 1 through 18. Some secondary rights were delivered in May and until June 18.

Irrigation season in the Heber Valley started April 25 and rights were delivered as follows

April 25 - April 30	16 th class
May 1 - June 16	17 th class
June 17 - June 25	16 th class
June 26 - July 4	12 th class
July 5 - July 7	5 th class
July 8 - July 10	1 st class
July 11 - July 17	.5 class
July 18 - Sep 18	.3 class

Data Summary for Water Year
November 1 to October 31

Values in acre feet unless noted

	2016	2015	2014	2013
Duchesne Tunnel (Net to Deer Creek Reservoir)	34282	27889	40826	23979
Weber - Provo Canal (Net to Deer Creek Reservoir)	49979	24989	39232	9836
Echo Storage (Net to Users)	4800	4992	3162	2446
App 9580	0	908	986	0
Washington - So Kamas Inflow (cfs)	1242	2097	1766	1473
Shingle Creek (cfs) (Days exceeded 50 cfs)	2189 14 days	1665 0	1930 17 days	2015 5 days
Upper Lake Storage	9763	8826	9463	7942
Ontario Tunnel	9817	10222	10488	11048
Conserved Flows to Utah Valley	11504	12004	8517	9425
Flows Past Midway Bridge	168212	146649	138121	110036
Flows Past Harbor Drive Gauge	51543	50850	54349	54748
Power Plant (Olmstead)	0	42100	40984	47267
Jordanelle Reservoir				
Peaked June 20, 2016	Elev 6158.82		Contents	291604
Oct 31, 2016	Elev 6119.51		Contents	191540
Total Release	205689			
Evaporation	6920			
Deer Creek Reservoir				
Filled on paper	Elev 5417.00		Contents	152564
Oct 31, 2016	Elev 5398.41		Contents	108682
Total Release	219866			
Evaporation	7714			



GARY R. HERBERT
Governor
SPENCER J. COX
Lieutenant Governor

State of Utah
DEPARTMENT OF NATURAL RESOURCES
Division of Water Rights

MICHAEL R. STYLER KENT L. JONES
Executive Director State Engineer/Division Director

PROVO RIVER DISTRIBUTION SYSTEM TRUST FUND
2016 Financial Statement

A. BEGINNING BALANCE	January 1, 2016	\$204,491.84
B. RECEIPTS		
1. Assessments:		\$160,176.23
2. Delinquent Penalties:		153.91
3. Previous Assessments & Penalties:		377.25
4. Transfers & Adjustments:		0.00
5. Annual Interest Earned:		2,193.61
6. System Reimbursements:		0.00
TOTAL RECEIPTS		162,901.00
C. EXPENDITURES		
1. Budgeted Expenditures:		149,167.71
2. Unbudgeted Expenditures:		127.61
3. Transfers & Adjustments:		0.00
TOTAL EXPENDITURES		149,295.32
D. ENDING BALANCE	December 31, 2016	\$218,097.52

SUBMITTED BY : Kent L. Jones 1-4-17
Kent L. Jones, P.E. DATE
State Engineer

PREPARED BY: Jill Marriott
Jill Marriott
Budget & Accounting Officer

PROVO RIVER DISTRIBUTION SYSTEM
2016 Budget Expenditures

Item No	Item Description	2016 Amount Budgeted	2016 Amount Expended	2016 Amount Reimbursed	2016 Item Balance
Roberts Jr., Stanley H.					
1	Salary	81,064.00	81,064.00	0.00	0.00
2	Social Security	6,201.00	6,099.18	0.00	101.82
3	Retirement	20,000.00	19,212.29	0.00	787.71
4	Insurance	14,000.00	12,501.20	0.00	1,498.80
5	Travel Expense	2,600.00	2,284.66	0.00	315.34
Brown, Alan					
6	Salary	12,723.00	12,841.25	0.00	-118.25
7	Social Security	973.00	982.36	0.00	-9.36
8	Insurance	150.00	107.70	0.00	42.30
9	Travel Expense	2,000.00	2,000.00	0.00	0.00
10	Secretary Expense	500.00	0.00	0.00	500.00
11	Committee Expense	3,200.00	538.40	0.00	2,661.60
12	Office Expense	1,200.00	20.28	0.00	1,179.72
13	Supplies & Equipment	2,000.00	0.00	0.00	2,000.00
14	Telephone Expense	1,500.00	0.00	0.00	1,500.00
15	Miscellaneous Expenses	1,389.00	1,144.00	0.00	245.00
16	State Engineer Assessment	10,500.00	10,500.00	0.00	0.00
17	Annual Report	2,000.00	0.00	0.00	2,000.00
Totals :		162,000.00	149,295.32	0.00	12,704.68

PROVO RIVER DISTRIBUTION SYSTEM
2016 Total Assessment Amount : \$162,000.00

PROVO RIVER DISTRIBUTION SYSTEM
 2016 Delinquent Water Assessments

Account Number	Billing Entity Billing Contact	Amount Due
101733	SUNRISE IRRIGATION CO McNeil, Earl	59.05
101759	GINES, SHELLY	204.20
101763	HALL, JANEAN	39.60
101766	MARK & SARAH HARRIS	44.00
101789	EWELL, MAVIS I	145.64
101824	WOODLAND SOUTH HILLS IRRIGATION CO. INC C/O BOB THOMAS	119.36
101863	SMITH, DAVID L	44.00
101873	TURNBAUGH, LARRY	92.40
101875	JOHNSON, CHARLOTTE	93.17
101927	OPEN RANGE LLC SYKES, SCOTT	44.00
101936	BOSHARD, NORMA H.	44.00
101939	UPSTREAM LIMITED GROW, ALEXANDER SPENCER	44.00
101965	JACOBSEN, SALLY ANN	44.00
101980	PROBST, REDGIE & ROBIN	44.00
101987	SLIPPER HOLLOW RANCH, LLC LON S. NIELD	8.40
101994	DIVERSIFIED CAPITAL RESOURCES CORP MILTON CHRISTENSEN	44.00
----- Total Amount Due :		----- 1,113.82

PROVO RIVER DISTRIBUTION SYSTEM
2017 Proposed Budget Worksheet

Item No	Item Description	2016 Amount Budgeted	2016 Item Balance	2017 Proposed Budget

Roberts Jr., Stanley H.				
1	Salary	81,064.00	0.00	_____
2	Social Security	6,201.00	101.82	_____
3	Retirement	20,000.00	787.71	_____
4	Insurance	14,000.00	1,498.80	_____
5	Travel Expense	2,600.00	315.34	_____
Brown, Alan				
6	Salary	12,723.00	-118.25	_____
7	Social Security	973.00	-9.36	_____
8	Insurance	150.00	42.30	_____
9	Travel Expense	2,000.00	0.00	_____
10	Secretary Expense	500.00	500.00	_____
11	Committee Expense	3,200.00	2,661.60	_____
12	Office Expense	1,200.00	1,179.72	_____
13	Supplies & Equipment	2,000.00	2,000.00	_____
14	Telephone Expense	1,500.00	1,500.00	_____
15	Miscellaneous Expenses	1,389.00	245.00	_____
16	State Engineer Assessment	10,500.00	0.00	_____
17	Annual Report	2,000.00	2,000.00	_____

Totals :		162,000.00	12,704.68	

PROVO RIVER DISTRIBUTION SYSTEM
ANNUAL MEETING
2017 Proposed Budget Worksheet

Item No.	Item Description	2016 Budgeted	2016 Item Balance	2017 Proposed Budget
Roberts Jr., Stanley H.				
1*	Salary	\$81,064	\$0	\$85,296
2	Social Security	\$6,201	\$102	\$6,525
3	Retirement	\$20,000	\$788	\$20,000
4	Insurance	\$14,000	\$1,499	\$14,000
5	Travel Expense	\$2,600	\$315	\$2,000
Brown, Alan				
6	Salary	\$12,723	-\$118	\$13,105
7	Social Security	\$973	-\$9	\$1,100
8	Insurance	\$150	\$42	\$200
9	Travel Expense	\$2,000	\$0	\$2,500
Bergendorf, Scott				
10	Salary			\$65,000
11	Social Security	\$0		\$4,973
	Retirement	\$0		\$15,600
12	Insurance	\$0		\$18,000
13	Travel Expense	\$0		\$1,500
14	Secretary Expense	\$500	\$500	\$0
15	Committee Expense	\$3,200	\$2,662	\$3,200
16	Office Expense	\$1,200	\$1,180	\$2,500
17	Supplies & Equipment	\$2,000	\$2,000	\$2,000
18	Telephone Expense	\$1,500	\$1,500	\$2,880
19	Miscellaneous Expense	\$1,389	\$245	\$421
20	State Engineer Assessment	\$10,500	\$0	\$11,000
21	Annual Report	\$2,000	\$2,000	\$2,200
	Total	\$162,000	\$12,705	\$274,000
	Assessment for 2017	\$162,000		
	Assessment for 2016	\$162,000		