APPROVED

MINUTES OF THE ANNUAL PRE-MEETING OF PROVO RIVER DISTRIBUTION SYSTEM WATER USERS

January 19, 2016

Pursuant to the Articles of Association, as amended by the Provo River Distribution System, and due notice having been given to all members, a meeting of the Board of Directors of the Provo River Distribution System convened at 10:30 am at the Central Utah Water Conservancy District Offices, located at 355 West University Parkway, Orem, Utah.

Board Members in Attendance

Alan Brown	Heber Valley East Canals
Jeff Bryant	Provo River Water Users Company
Jeff Budge	Provo River Water Users Association
Daryl Devey*	Central Utah Water Conservancy District
John Hinckley	Fort Field/Little Dry Creek
Jack Jones	Provo Bench Canals
Farrell Knight	Individual Rights
Earl McNeil	Kamas Valley Canals
Bart Simons	Provo City Canals
Debbie Vanoy***	Central Utah Water Conservancy District

*Chairman
***Secretary

Ken VanWagoner was not present.

Others in Attendance

Paul Pierpont	Central Utah Water Conservancy District
Stan Roberts	River Commissioner

Call to Order
The meeting was called to order by Chairman, Daryl Devey.

Adoption of Minutes
The minutes for the pre-meeting on January 20, 2015, and the annual meeting held on January 20, 2015, were presented for review and approval. A correction to the minutes of the pre-meeting was made on page 2 removing the word "would" from the first line of Paragraph 8. Mr. Jones made a motion to approve both sets of minutes as amended. The motion was seconded by Mr. Knight. The motion passed unanimously.

Election of Officers
Mr. Budge made a motion to suspend the rules and put in by acclamation the former officers: Daryl Devey as Chairman, Ken VanWagoner as Vice-Chairman, and Debbie Vanoy as Secretary. The motion was seconded by Mr. Brown. The motion passed unanimously.

Commissioner's Report
Mr. Roberts distributed copies of the 2015 Annual Report. He also distributed the "Summary of 2015" and the "Data Summary for Water Year November 1 to October 31" from the annual report. Mr. Roberts reviewed these two pages in detail. Copies of these two pages are attached and are made a part of these minutes with this reference. Mr. Roberts also reviewed the 2015 Annual Report.

Mr. Devey reported that water was delivered from the Strawberry Reservoir directly into the Provo River for the first time this year under a test scenario. It was only for a few hours and water was also delivered to Provo River Aqueduct. There were some problems with the valve that CUWCD is still working out and

so maybe next year maybe more of that will happen. In answer to a question Mr. Devey explained that CUWCD has a pipe all the way from Strawberry Reservoir to the Provo River right at the power plant.

Mr. Roberts expressed appreciation for the cooperation and help. He stated that over the years he has served as the Commissioner, he appreciates everyone for their help, including the members of this Board, and for the way that he has been treated. He also expressed appreciation to thank Alan, Deputy Commissioner, for his help.

Mr. Budge moved that the Commissioner's report be accepted. The motion was seconded by Mr. McNeil. The motion passed unanimously.

Financial Report of 2015

Mr. Robert distributed the "Provo River Distribution System Trust Fund 2015 Financial Statement." A copy of this report is attached and made a part of these minutes by this reference. The State has changed the way that river commissioners are hired. Beginning January 1, river commissioners are State employees. Commissioners are required to turn in a time sheet this year, commissioners are looked upon as a contract employee with state benefits for insurance, health insurance, and retirement. Mr. Roberts reviewed the financial statement in detail.

Mr. Bryant made a motion to approve the 2015 Financial Report. It was seconded by Mr. Jones. The motion passed unanimously.

Mr. Roberts then discussed the expenses in detail, as shown on the back side of the Financial Statement. There was a motion to approve the expenditures of the Financial Report as reported by Mr. Roberts. Motion was seconded by Mr. Simons. Motion passed unanimously.

Review of Delinquent Accounts

Mr. Roberts reviewed the delinquent accounts. There is a total amount due of $1,048.44 in delinquent accounts and Mr. Roberts suggested these accounts be discussed with Sue Odekirk, State Engineer's Office, during the annual meeting. It was mentioned that some of the small accounts were just written off.

Discussion of the 2016 Budget

There was a discussion regarding the hiring of a new replacement for Mr. Roberts. It is a complicated system and it is the belief that it will take someone over a year to learn the system. Mr. Roberts stated that he would like to work independently for another year and then work with someone after that for at least another year. Mr. Roberts also stated that he would be available to consult with the new commissioner as needed after that time. For Mr. Roberts to work as a consultant, he would need to go to work for a temporary agency or a consulting firm or it will affect his retirement from the State. Mr. Devey stated Ms. Odekirk sent out a job description which was forwarded to Jeff Budge. A few changes were made and sent back to her. Nothing further has been done now. Mr. Roberts suggested that the Board meet next January and make the decision and start advertising at that point then pick somebody starting in February and then go through that season. Mr. Devey stated the he liked the thought that a new commissioner be hired prior to the next meeting in January so he could sit through the meeting. If you advertise in January it could take three months to get the commissioner in place. Mr. Roberts left the meeting and discussion continued concerning hiring a new commissioner.

Following the discussion Mr. Devey suggested that they start advertising for a new commissioner on October 1, 2016, it is up to this Board, and get all the steps completed that so by January 1 he is employed.

Mr. Budge made a motion to advertise October 1, 2016, to have someone prepared to begin on January 1, 2017. Mr. Bryant seconded the motion. The motion passed unanimously.

It was determined to set up a Board meeting in September to review applications, job description, set a salary range. The new commissioner will need to be fully supplied with office supplies, computers, etc.

There will be a cost for an office either in his own home or in an office provided by the Distribution System.

Mr. McNeil made a motion that Mr. Roberts and Mr. Brown each receive a three percent increase. Mr. Bryant seconded the motion. The motion passed unanimously with Mr. Brown abstaining from the vote.

Mr. Roberts returned to the meeting.

The "Provo River Distribution System 2016 Proposed Budget Worksheet" was completed for each line item. A copy of this worksheet is attached and made a part of these minutes by this reference.

Mr. Budge made a motion to present the State Engineer's Office the proposed budget of $162,000. Mr. Bryant seconded the motion. The motion passed unanimously.

Assessment
Mr. Budge made a motion to set the assessment at $162,000. The motion was seconded by Mr. McNeil. The motion passed unanimously.

Motion to Adjourn
Mr. Brown made a motion to adjourn.

Summary of 2015

No relief arrived this year to improve the water situation. River flows were still down and the river peaked at 1,379 acre feet on June 3rd.

The Central Utah Water Conservancy District chose not to lower the conversion line for water rights in Utah Lake. Thus its system storage on the Provo River was converted to permanent storage by importing water to Utah Lake.

The Provo River Water Users Association exercised its May 1 election giving it 10,000 acre feet. Its allotment to shareholders for the year was 66 percent.

The Olmstead power plant ceased operation after producing power for over 100 years. The contract between Rocky Mountain Power and Central Utah Water Conservancy District ended on September 21. Renovation to the penstocks and new generators are in the planning stage and will be installed by Central Utah Water Conservancy District. Until a new plant is in operation water required in the river downstream of the Olmstead diversion dam will be bypassed.

The transfer pumps, to put water in the Salt Lake Aqueduct from the Olmstead flow line, were operated from January 7, 2015 through March 8, 2015. Thus minimum releases from Deer Creek Reservoir for flow in the river were maintained during this period.

The Timpanogos (Utah Valley) diversion dam matter remains unresolved. However, the involved irrigation companies were able to get their water and solutions continue to be discussed.

Irrigation season began in Utah Valley on April 29 and class A rights were delivered at 100 percent until September 16. Rights were reduced to 75 percent from September 16 through September 30. Some secondary rights were delivered from May 1 through June 16.

Delivery - Upper Provo River

April 16 - April 21	15th class
Aril 22 - May 1	16th class
May 2 - June 13	17th class
June 14 - June 19	16th class
June 20 - June 23rd	14th class
June 24	13th class
June 25 - June 27	5th class
June 28 - June 29	1st class
June 30	80 percent of 1st class
July 1	60 percent of 1st class
July 2	50 percent of 1st class
July 3 - July 7	30 percent of 1st class
July 8 - July 26	50 percent of 1st class
July 27 - September 6	80 percent of 1st class
September 7 - September 30	30 percent of 1st class

Data Summary for Water Year
November 1 to October 31

Values in acre feet unless noted

	2015	2014	2013	2012
Duchesne Tunnel (Net to Deer Creek Resevoir)	27889	40826	23979	19245
Weber - Provo Canal (Net to Deer Creek Reservoir)	24989	39232	9836	8770
Echo Storage (Net to Users)	4992	3162	2446	4800
App 9580	908	986	0	0
Washington - So Kamas Inflow (cfs)	2097	1766	1473	1330
Shingle Creek (cfs) (Did not exceed 50 cfs)	1665	1930 17 days	2015 5 days	1773 15 days
Upper Lake Storage	8826	9463	7942	6998
Ontario Tunnel	10222	10488	11048	12760
Conserved Flows to Utah Valley	12004	8517	9425	6237
Flows Past Midway Bridge	14649	138121	110036	156305
Flows Past Harbor Drive Gauge	50850	54349	54748	131121
Power Plant (Olmstead)	42100	40984	47267	104447

Jordanelle Reservoir

Peaked June 20, 2015	Elev 6152.55	Contents	273862
Oct 31, 2015	Elev 6117.42	Contents	186945
Total Release	190547		
Evaporation	6981		

Deer Creek

Peaked April 30, 2015	Elev 5415.33	Contents	148133
Oct 31, 2015	Elev 5394.18	Contents	100155
Total Release	220839		
Evaporation	7844		

GARY R. HERBERT
Governor
SPENCER J. COX
Lieutenant Governor

State of Utah
DEPARTMENT OF NATURAL RESOURCES
Division of Water Rights

MICHAEL R. STYLER
Executive Director

KENT L. JONES
State Engineer/Division Director

PROVO RIVER DISTRIBUTION SYSTEM TRUST FUND
2015 Financial Statement

A. BEGINNING BALANCE January 1, 2015		$216,116.05
B. RECEIPTS		
1. Assessments:	$136,285.72	
2. Delinquent Penalties:	201.19	
3. Previous Assessments & Penalties:	1,527.34	
4. Transfers & Adjustments:	0.00	
5. Annual Interest Earned:	1,231.72	
6. System Reimbursements:	0.00	
TOTAL RECEIPTS		139,245.97
C. EXPENDITURES		
1. Budgeted Expenditures:	147,342.20	
2. Unbudgeted Expenditures:	3,527.98	
3. Transfers & Adjustments:	0.00	
TOTAL EXPENDITURES		150,870.18
D. ENDING BALANCE December 31, 2015		$204,491.84

SUBMITTED BY : Kent L. Jones, P.E.
State Engineer

1-12-16
DATE

PREPARED BY: Jill Marriott
Jill Marriott
Budget & Accounting Officer

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PROVO RIVER DISTRIBUTION SYSTEM
2015 Budget Expenditures

Item No	Item Description	2015 Amount Budgeted	2015 Amount Expended	2015 Amount Reimbursed	2015 Item Balance
	Roberts Jr., Stanley H.				
1	Salary	78,703.00	81,730.00	0.00	-3,027.00
2	Social Security	6,021.00	6,151.87	0.00	-130.87
3	Retirement	19,000.00	19,370.11	0.00	-370.11
4	Insurance	14,000.00	12,224.90	0.00	1,775.10
5	Travel Expense	2,600.00	1,200.60	0.00	1,399.40
	Brown, Alan				
6	Salary	12,352.00	12,352.00	0.00	0.00
7	Social Security	945.00	944.92	0.00	0.08
8	Insurance	150.00	105.27	0.00	44.73
9	Travel Expense	2,000.00	1,830.23	0.00	169.77
10	Secretary Expense	500.00	0.00	0.00	500.00
11	Committee Expense	3,000.00	2,780.00	0.00	220.00
12	Office Expense	1,200.00	570.83	0.00	629.17
13	Supplies & Equipment	2,000.00	0.00	0.00	2,000.00
14	Telephone Expense	1,500.00	657.94	0.00	842.06
15	Miscellaneous Expenses	529.00	0.00	0.00	529.00
16	State Engineer Assessment	10,500.00	10,500.00	0.00	0.00
17	Annual Report	1,500.00	451.51	0.00	1,048.49
	Totals :	156,500.00	150,870.18	0.00	5,629.82

PROVO RIVER DISTRIBUTION SYSTEM
2015 Total Assessment Amount : $139,000.00

Account Number	Billing Entity Billing Contact	Amount Due
101719	DAVIS, HEBER L. & JOANN	44.00
101720	DAVIS, HEBER L. & JOANN	44.00
101758	WALKER, LOWELL W	145.64
101759	GINES, SHELLY	145.64
101768	GINES, MRS AFTON BISEL, DELOY	44.00
101789	EWELL, MAVIS I	92.40
101808	BISEL, DELOY (JR)	44.00
101824	WOODLAND SOUTH HILLS IRRIGATION CO. INC C/O BOB THOMAS	52.25
101873	TURNBAUGH, LARRY	44.00
101875	JOHNSON, CHARLOTTE	44.70
101987	SLIPPER HOLLOW RANCH, LLC LON S. NIELD	44.00
102928	T.K. ASSOCIATES LLC	204.20
103181	MOUNTAIN SPA PROPERTIES LLC	99.61
	Total Amount Due :	1,048.44

PROVO RIVER DISTRIBUTION SYSTEM
2016 Proposed Budget Worksheet

Item No	Item Description	2015 Amount Budgeted	2015 Item Balance	2016 Proposed Budget
	Roberts Jr., Stanley H.			
1	Salary	78,703.00	-3,027.00	81,064
2	Social Security	6,021.00	-130.87	6,201
3	Retirement	19,000.00	-370.11	20,000
4	Insurance	14,000.00	1,775.10	14,000
5	Travel Expense	2,600.00	1,399.40	2,600
	Brown, Alan			
6	Salary	12,352.00	0.00	12,723
7	Social Security	945.00	0.08	973
8	Insurance	150.00	44.73	150
9	Travel Expense	2,000.00	169.77	2,000
10	Secretary Expense	500.00	500.00	500
11	Committee Expense	3,000.00	220.00	3,200
12	Office Expense	1,200.00	629.17	1,200
13	Supplies & Equipment	2,000.00	2,000.00	2,000
14	Telephone Expense	1,500.00	842.06	1,500
15	Miscellaneous Expenses	529.00	529.00	1,389
16	State Engineer Assessment	10,500.00	0.00	10,500
17	Annual Report	1,500.00	1,048.49	2,000
	Totals :	156,500.00	5,629.82	162,000