



GARY R. HERBERT  
*Governor*

SPENCER J. COX  
*Lieutenant Governor*

# State of Utah

## DEPARTMENT OF NATURAL RESOURCES

BRIAN C. STEED  
*Executive Director*

### Division of Water Rights

BOYD P. CLAYTON  
*State Engineer Division Director*

November 21, 2019

TIM O'HARA, COMMISSIONER  
1501 SOUTH 500 EAST  
SALT LAKE CITY, UT 84105

RE: Little Cottonwood Creek Distribution System Meeting for 202

Dear Tim,

Enclosed is a copy of our proposed schedule for the 2020 annual distribution meetings.

We would like to hold the meeting for your distribution system on Thursday, January 23, 2020, at 4:00 pm with the committee meeting at 3:30 pm. We hope that by scheduling the meetings this far in advance we will be able to avoid any conflict with your schedule.

If you have any questions or if there is a serious conflict with the proposed schedule for your meetings, please contact me and we will see what we can work out. I can be contacted by phone at (801) 538-7380 or by email at [jaredmanning@utah.gov](mailto:jaredmanning@utah.gov). Our meeting schedule will be finalized and we will start making meeting place arrangements towards the middle of December, so I need to know as soon as possible if there is a problem with your scheduled meeting date and time.

Thanks for your help.

Sincerely,

A handwritten signature in black ink, appearing to read "Jared Manning".

Jared Manning, P.E.  
Assistant State Engineer for Distribution

cc: Regional Engineer





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*State Engineer Division Director*

November 21, 2019

MAX REESE, COMMISSIONER  
977 EAST 5600 SOUTH  
SALT LAKE CITY, UT 84121

RE: Little Cottonwood Creek Distribution System Meeting for 2020

Dear Max,

Enclosed is a copy of our proposed schedule for the 2020 annual distribution meetings.

We would like to hold the meeting for your distribution system on Thursday, January 23, 2020, at 4:00 pm with the committee meeting at 3:30 pm. We hope that by scheduling the meetings this far in advance we will be able to avoid any conflict with your schedule.

**Your term as Water Commissioner will end at the 2020 annual distribution system meeting. At the meeting, the water users will need to either recommend that the State Engineer re-appoint you to another 4-year term or the water users will need to follow the process outlined in the administrative rules (R655-15-7(2)) to select another person to be appointed by the State Engineer to serve as water commissioner.**

If you have any questions or if there is a serious conflict with the proposed schedule for your meetings, please contact me and we will see what we can work out. I can be contacted by phone at (801) 538-7380 or by email at [jaredmanning@utah.gov](mailto:jaredmanning@utah.gov). Our meeting schedule will be finalized and we will start making meeting place arrangements towards the middle of December, so I need to know as soon as possible if there is a problem with your scheduled meeting date and time.

Thanks for your help.

Sincerely,

Jared Manning, P.E.  
Assistant State Engineer for Distribution

cc: Regional Engineer





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*State Engineer Division Director*

November 21, 2019

JESSE STEWART, CHAIRMAN  
SALT LAKE CITY CORP.  
1530 S WEST TEMPLE  
SALT LAKE CITY, UT 84115

RE: Little Cottonwood Creek Distribution System Meeting for 2020

Dear Jesse,

Enclosed is a copy of our proposed schedule for the 2020 annual distribution meetings.

We would like to hold the meeting for your distribution system on Thursday, January 23, 2020, at 4:00 pm with the committee meeting at 3:30 pm. We hope that by scheduling the meetings this far in advance we will be able to avoid any conflict with your schedule.

**The term for Water Commissioner Max Reese will end at the 2020 annual distribution system meeting. At the meeting, the water users will need to either recommend that the State Engineer re-appoint Max Reese to another 4-year term or we will need to follow the process outlined in the administrative rules (R655-15-7(2)) to select another person to be appointed by the State Engineer to serve as water commissioner. The selection process takes some time, so if you believe the water commissioner will not be re-appointed, please contact me as soon as possible so it can be completed prior to the annual meeting.**

If you have any questions or if there is a serious conflict with the proposed schedule for your meetings, please contact me and we will see what we can work out. I can be contacted by phone at (801) 538-7380 or by email at [jaredmanning@utah.gov](mailto:jaredmanning@utah.gov). Our meeting schedule will be finalized and we will start making meeting place arrangements towards the middle of December, so I need to know as soon as possible if there is a problem with your scheduled meeting date and time.

Thanks for your help.

Sincerely,

Jared Manning, P.E.  
Assistant State Engineer for Distribution

cc: Regional Engineer

