

# APPLICATION FOR EXCHANGE OF WATER

## STATE OF UTAH

Receipt by: \_\_\_\_\_

Fee Rec.: \_\_\_\_\_

Receipt # \_\_\_\_\_

For the purpose of obtaining permission to make an exchange of water in the State of Utah, application is hereby made to the State Engineer, based upon the following showing of facts, submitted in accordance with the requirements of the Laws of Utah (Sec. 73-3-20 Utah Code Annotated, 1953).

\*EXCHANGE NO.: E \_\_\_\_\_ ( )

\*PRIORITY OF RIGHT: \_\_\_\_\_

\*FILING DATE: \_\_\_\_\_

**1. OWNER INFORMATION**

County Tax ID \_\_\_\_\_

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number \_\_\_\_\_

\*\*\*\*\*CURRENT RIGHT\*\*\*\*\*

**2. RIGHT EVIDENCED BY:** \_\_\_\_\_

**3. QUANTITY OF WATER:** \_\_\_\_\_ cfs and/or \_\_\_\_\_ ac-ft.

**SOURCE:** \_\_\_\_\_ **TRIBUTARY TO:** \_\_\_\_\_

\_\_\_\_\_ **COUNTY:** \_\_\_\_\_

**4. POINT(S) OF DIVERSION:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Description of Diverting Works: \_\_\_\_\_

**5. NATURE AND PERIOD OF USE**

Irrigation: From \_\_\_\_\_ to \_\_\_\_\_

Stockwatering: From \_\_\_\_\_ to \_\_\_\_\_

Domestic: From \_\_\_\_\_ to \_\_\_\_\_

Municipal: From \_\_\_\_\_ to \_\_\_\_\_

Mining: From \_\_\_\_\_ to \_\_\_\_\_

Power: From \_\_\_\_\_ to \_\_\_\_\_

Other: From \_\_\_\_\_ to \_\_\_\_\_

**6. PURPOSE AND EXTENT OF USE (Use w/other rights? Yes \_\_\_\_\_ No \_\_\_\_\_)**

Irrigation: \_\_\_\_\_ acres. Sole supply of \_\_\_\_\_ acres.

Stockwatering (number and kind): \_\_\_\_\_

Domestic: \_\_\_\_\_ Families.

Municipal (name): \_\_\_\_\_

Mining: \_\_\_\_\_ Mining District at the \_\_\_\_\_ Mine.

Ores mined: \_\_\_\_\_

Power Plant name: \_\_\_\_\_ Type: \_\_\_\_\_ Capacity: \_\_\_\_\_

Other (describe): \_\_\_\_\_

\*These items are to be completed by the Division of Water Rights

Exchange

7. **PLACE OF USE**

Legal description of place of use by 40 acre tract(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. **STORAGE**

Reservoir Name: \_\_\_\_\_ Storage Period: from \_\_\_\_\_ to \_\_\_\_\_  
Capacity: \_\_\_\_\_ ac-ft. Inundated Area: \_\_\_\_\_ acres.  
Height of dam: \_\_\_\_\_ feet.  
Legal description of inundated area by 40 tract(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. **EXPLANATORY**

The following is set forth to define more clearly the full use of the current right. (Use additional pages of same size if necessary): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*\*\*\***PROPOSED EXCHANGE**\*\*\*\*\*

10. **QUANTITY OF WATER:** \_\_\_\_\_ cfs and/or \_\_\_\_\_ ac-ft.  
**SOURCE:** \_\_\_\_\_  
**COUNTY:** \_\_\_\_\_

11. **POINT(S) OF EXCHANGE (DIVERSION):** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Description of Diverting Works: \_\_\_\_\_  
**COMMON DESCRIPTION:** \_\_\_\_\_

12. **POINT(S) OF RELEASE:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**QUANTITY OF WATER:** \_\_\_\_\_ cfs and/or \_\_\_\_\_ ac-ft.  
**PERIOD OF RELEASE:** \_\_\_\_\_ to \_\_\_\_\_

13. **NATURE AND PERIOD OF USE**

Irrigation:	From _____	to _____
Stockwatering:	From _____	to _____
Domestic:	From _____	to _____
Municipal:	From _____	to _____
Mining:	From _____	to _____
Power:	From _____	to _____
Other:	From _____	to _____

14. **PURPOSE AND EXTENT OF USE (Used w/other rights? Yes \_\_\_\_\_ No \_\_\_\_\_)**  
 Irrigation: \_\_\_\_\_ acres. Sole supply of \_\_\_\_\_ acres.  
 Stockwatering (number and kind): \_\_\_\_\_  
 Domestic: \_\_\_\_\_ Families and/or \_\_\_\_\_ Persons.  
 Municipal (name): \_\_\_\_\_  
 Mining: \_\_\_\_\_ Mining District at the \_\_\_\_\_ Mine.  
 Ores mined: \_\_\_\_\_  
 Power: Plant name: \_\_\_\_\_ Type: \_\_\_\_\_ Capacity: \_\_\_\_\_  
 Other (describe): \_\_\_\_\_

15. **PLACE OF USE**  
 Legal description of place of use by 40 acre tract(s): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

16. **STORAGE**  
 Reservoir Name: \_\_\_\_\_ Storage Period: from \_\_\_\_\_ to \_\_\_\_\_  
 Capacity: \_\_\_\_\_ ac-ft. Inundated Area: \_\_\_\_\_ acres.  
 Height of dam: \_\_\_\_\_ feet.  
 Legal description of inundated area by 40 tract(s): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

17. **EXPLANATORY**  
 The following is set forth to define more clearly the full purpose of this proposed exchange. (Use additional pages of the same size if necessary). \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\*\*\*\*\*  
 If applicant(s) is a corporation or other organization, signature must be the name of such corporation or organization by its proper officer, or in the name of the partnership by one of the partners, and the names of the other partners shall be listed. If there is more than one applicant, a power of attorney, authorizing one to act for all should accompany the application.

\*\*\*\*\*  
 The undersigned hereby acknowledges that even though he/she/they may have been assisted in the preparation of the above-numbered application through the courtesy of the employees of the Division of Water Rights, all responsibility for the accuracy of the information contained herein, including maps and other attached documents, at the time of filing, rests with the applicant(s).

\_\_\_\_\_  
 Signature of Applicant Signature of Applicant

## FILING AN EXCHANGE APPLICATION

- ✓ The application form must be completed and signed by all owners.
- ✓ A contract or receipt in the applicant’s name must be provided to the Division of Water Rights. (Usually the contract will be from a water conservancy like Weber Basin Conservancy District.)
- ✓ A fee must be submitted with the application. Cash, check or money order only.
- ✓ Include a hereafter map of the property where the water will be diverted and used. This can be a County Plat Map or other professional map that clearly shows the diversion and use of water in relation to land ownership. Water rights may become appurtenant to land on approval of this application.
- ✓ Incomplete or unclear applications will be returned to the applicant by mail.

## HOW TO FILL OUT THE APPLICATION

### *Line-by-Line Instructions*

*	The Division of Water Rights completes exchange number, priority of right, and the filing date.
1.	List owners, County Tax ID for property, and a mailing address.
<b>CURRENT RIGHT—the following questions pertain to the reservoir or source this exchange application is based</b>	
2.	List the water right that is the basis for this exchange application.
3.	<b>Quantity:</b> Amount of water exchanged in cubic feet per second (cfs) and/or in acre-feet (af). <b>Source:</b> Name of a reservoir or river where water is located before the exchange. <b>Tributary to:</b> Name of the river system or lake the exchanged water is part of. <b>County:</b> Where the exchanged water is currently located.
4.	<b>Point of Diversion:</b> This is the legal description using direction and distance tied to the US Land Survey, such as N 200 feet W 350 feet from the SE Corner of Sec. 1, T1S, R1E, SLB&M. <b>Diverting Works:</b> List the diameter and depth of a well, or list what types of diverting works are used such as headgate, dam, weir, etc.
5.	List the nature and period of use for each type of water use being applied for on this application (e.g. Irrigation from April 1 – October 31).
6.	Fill in the blanks for each type of water use as listed on current water right. This describes the specific beneficial use the water right is based on before the exchange.
7.	Describe the 40-acre tracts of land where the water is used (location of the beneficial use). Use a legal description for the 40-acre tracts such as NW of the SE in Sec 1, T1S, R1E, SLB&M.
8.	Fill in the blanks describing the reservoir and use a legal description for the 40-acre tracts where the reservoir is located, if applicable.
9.	If there is further explanation needed fill this section out or write, “see attachment” and include additional information on another page.
<b>PROPOSED EXCHANGE—the following questions pertain to the proposed exchange on this application.</b>	
10.	<b>Quantity:</b> Amount of water exchanged in cubic feet per second (cfs) and/or in acre-feet (af). <b>Source:</b> Name of a river, stream, ditch or spring where water will be used. This could also be an underground well. <b>County:</b> Where the exchanged water will be located.
11.	<b>Point of Exchange (Diversion):</b> This is the legal description using direction and distance tied to the US Land Survey, such as N 200 feet W 350 feet from the SE Corner of Sec. 1, T1S, R1E, SLB&M. <b>Diverting Works:</b> List the diameter and depth of a well, or list what types of diverting works are used such as headgate, dam, weir, etc. <b>Common Description:</b> List the closest town and describe approximately how many miles north, south, west, or east it is

	from the point of exchange.
12.	<b>Point of Release (If different from the Point of Exchange):</b> This is the legal description using direction and distance tied to the US Land Survey, such as N 200 feet W 350 feet from the SE Corner of Sec. 1, T1S, R1E, SLB&M. <b>Quantity:</b> Amount of water released in cubic feet per second (cfs) and/or in acre-feet (af). <b>Period of Release:</b> The day and month that defines the yearly period of release (e.g. April 1 – October 31)
13.	List the nature and period of use for each type of water use being exchanged on this application (e.g. Irrigation from April 1 – October 31).
14.	Fill in the blanks for each type of water use to be exchanged. This describes the specific beneficial use the exchange application will be based on. For unit measurement help, see <a href="#">The Flow Calculator</a> or <a href="#">The Use Calculator</a> .
15.	Describe the 40-acre tracts of land where the water will be used (location of the beneficial use). Use a legal description for the 40-acre tracts such as NW of the SE in Sec 1, T1S, R1E, SLB&M.
16.	Fill in the blanks describing the reservoir and use a legal description for the 40-acre tracts where the reservoir is located, if applicable.
17.	If there is further explanation needed fill this section out or write, “see attachment” and include additional information on another page.

## WHERE TO SUBMIT APPLICATIONS

**Salt Lake City Office (Main)**  
(801) 538-7240  
1594 W North Temple, #220  
Salt Lake City, UT 84114

**Logan Regional Office**  
(435) 752-8755  
1780 N Research Parkway, #104  
Logan, UT 84341

**Richfield Regional Office**  
(435) 896-2557  
2031 S Industrial Park Road  
Richfield, UT 84701

**Cedar City Regional Office**  
(435) 586-4231  
646 N Main St  
Cedar City, UT 84721

**Price Regional Office**  
(435) 613-3750  
319 N Carbonville Rd  
Price, UT 84501

**Vernal Regional Office**  
(435) 247-1514  
318 N Vernal Avenue  
Vernal, UT 84078